

This document contains a list of popular email clients. Scan the page to find your client, then follow the directions below to add emails from LabX to your safe-sender list. This will help to ensure that our emails are delivered to your inbox.

Gmail	<ol> <li>In the search box at the top, select the Show Search Options icon.</li> <li>In the "From" section enter @labx.com.</li> <li>At the bottom of the search window, click Create filter.</li> <li>Check the box beside Never Send it to Spam.</li> <li>Click Create filter.</li> </ol> For more information, <u>Click here</u> .
Outlook 2010 and newer	<ol> <li>On the Home tab, in the Delete section, click Junk Icon.</li> <li>Click Junk E-mail Options.</li> <li>Click on the Safe Senders tab.</li> <li>Click the Add button.</li> <li>Enter @labx.com.</li> <li>Click OK to finish.</li> <li>Click OK to close the Junk Email Options.</li> </ol> For more information, <u>Click here</u> .
Yahoo	<ol> <li>Click the Settings icon in the top right corner of your screen.</li> <li>Click More settings.</li> <li>Click Filters from the left-hand menu.</li> <li>Click Add new filters.</li> <li>Name your filter.</li> <li>In the Set rules section, select "From" and "Contains".</li> <li>In the Type a filter value section, enter @labx.com.</li> <li>In the area labelled "Choose a folder to move to", select Inbox</li> <li>Click Save.</li> </ol>



Email Clients in this section will not allow you to add contacts to a safe sender list prior to receiving a message. In this case, you will need to locate your email in the Junk Mail folder and then follow the directions to mark it as safe.

Apple Mail (Mobile)	<ol> <li>Go to your Junk folder.</li> <li>Locate the email from LabX.</li> <li>Open the email the click on the sender name that appears next to the word From:</li> <li>Click Create New Contact.</li> <li>Click Done to save.</li> <li>Click Done to return to the email.</li> </ol>
Mac Mail	<ol> <li>Open Mail app.</li> <li>Choose Mail &gt; Preferences.</li> <li>Go to Junk Mail from the menu list along the top of your screen.</li> <li>Make sure Address Book, and Previous Recipients options are checked.</li> <li>Exit the Preferences Window.</li> <li>Add @labx.com to your Address Book.app</li> </ol>
Mozilla Thunderbird	<ol> <li>Put LabX in your address book.</li> <li>Go to Tools &gt; Account Settings &gt; Junk Settings</li> <li>Select: enable adaptive junk mail controls for this account</li> <li>Under 'do not automatically mark mail as junk if the sender is in:'         <ul> <li>Select the address book</li> <li>Select "Move new junk messages to"</li></ul></li></ol>
Outlook App for iOS and Android	<ol> <li>Go to the People tab.</li> <li>Tap the + sign.</li> <li>Add LabX's contact information.</li> </ol> For more information, <u>Click here</u> .