

This document contains a list of popular email clients. Scan the page to find your client, then follow the directions below to add emails from LabX to your safe-sender list. This will help to ensure that our emails are delivered to your inbox.

Gmail	 In the search box at the top, select the Show Search Options icon. In the "From" section enter @labx.com. At the bottom of the search window, click Create filter. Check the box beside Never Send it to Spam. Click Create filter. For more information, <u>Click here</u> .
Outlook 2010 and newer	 On the Home tab, in the Delete section, click Junk Icon. Click Junk E-mail Options. Click on the Safe Senders tab. Click the Add button. Enter @labx.com. Click OK to finish. Click OK to close the Junk Email Options. For more information, <u>Click here</u> .
Yahoo	 Click the Settings icon in the top right corner of your screen. Click More settings. Click Filters from the left-hand menu. Click Add new filters. Name your filter. In the Set rules section, select "From" and "Contains". In the Type a filter value section, enter @labx.com. In the area labelled "Choose a folder to move to", select Inbox Click Save.



Email Clients in this section will not allow you to add contacts to a safe sender list prior to receiving a message. In this case, you will need to locate your email in the Junk Mail folder and then follow the directions to mark it as safe.

Apple Mail (Mobile)	 Go to your Junk folder. Locate the email from LabX. Open the email the click on the sender name that appears next to the word From: Click Create New Contact. Click Done to save. Click Done to return to the email.
Mac Mail	 Open Mail app. Choose Mail > Preferences. Go to Junk Mail from the menu list along the top of your screen. Make sure Address Book, and Previous Recipients options are checked. Exit the Preferences Window. Add @labx.com to your Address Book.app
Mozilla Thunderbird	 Put LabX in your address book. Go to Tools > Account Settings > Junk Settings Select: enable adaptive junk mail controls for this account Under 'do not automatically mark mail as junk if the sender is in:' Select the address book Select "Move new junk messages to"
Outlook App for iOS and Android	 Go to the People tab. Tap the + sign. Add LabX's contact information. For more information, <u>Click here</u> .