2027 Lab Manager LEADERSHIP SUMMIT
RUN YOUR LAB LIKE A BUSINESS

REQUEST TO ATTEND

Dear

I am writing to request your approval to send a team of **people** to the **2027 Lab Manager Leadership Summit**, taking place **April 12–14, 2027, in Salt Lake City, Utah**.

The Leadership Summit equips current and aspiring laboratory leaders with practical skills and strategies to run their labs like a business. Through expert-led sessions, interactive discussions, and networking opportunities, attendees gain actionable insights to address challenges in team management, operational efficiency, decision-making, and organizational leadership.

The 2027 program features three leadership tracks—**Leading the Team, Leading Through Others, and Leading the Organization**—along with hands-on workshops, one-on-one coaching, and an exclusive tour of **ARUP Laboratories**.

Attending as a team will allow us to develop shared leadership skills, strengthen collaboration, and explore solutions to challenges facing our laboratory. With sessions tailored to different leadership levels, each team member can gain knowledge relevant to their role while contributing to our organization's overall success.

Upon returning, we will share key takeaways and develop a coordinated action plan to apply what we've learned to improve team performance and laboratory operations.

Estimated Cost of Attendance

- **Airfare/Travel:** $
- **Hotel:** USD $209/night (Hilton Salt Lake City Center)
- **Summit Registration:** $
- **Optional Workshops (USD $189 each) & Lab Tour (USD $50):** $
- **Group Registration Discount:** $
- **Total for Attendees (after discounts):** $

Group discounts are automatically applied at checkout:

- **3–4 attendees:** Save $75 per person
- **5–9 attendees:** Save $100 per person
- **10+ attendees:** Save $150 per person

Group tickets can be purchased directly through the Summit website, with no special codes required. For more information, visit https://leadershipsummit.labmanager.com/bring-your-whole-team/.

Thank you for considering our request. I believe attending the Leadership Summit together would be a valuable investment in our team's professional development and provide lasting benefits to our laboratory and organization.

Best regards,